



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, July 8, 2021
Town Office, 10 W. Marshall Street
6:00 PM



- I.** Call meeting to order - Keagan Killinger - Mayor For The Day
- II.** Pledge of Allegiance
- III.** Roll Call
- IV.** Special Recognition by Mayor and Council
 - IV.A.** Resolution of Appreciation - Deb Cadenas
[070821 - Resolution of Appreciation -Deb Cadenas.pdf](#)
- V.** Public Comment
- VI.** Public Hearing and Related Action Items
 - VI.A.** Special Use 21-01 Request of the Town of Middleburg for a special use permit for a front yard greater than 30 feet in the C-2 District at 10 West Marshall Street
[Memo - SU 21-01.pdf](#)
[SU 21-01 Exhibit.pdf](#)
- VII.** Discussion Items
 - VII.A.** Cancellation of August Meeting - Town Clerk North
[Memo - Cancellation of August Work Session - 2021.pdf](#)
- VIII.** Public Presentations
- IX.** Staff Reports
 - IX.A.** Monthly Staff Reports - June 2021
Suggested Action: The Town Treasurer's report will be given during the July 22nd meeting. The Business Development report will be a verbal one. Deputy Town Manager's report will be a verbal one.
[June 2021 Utilites Report.pdf](#)
[Monthly Report - June 2021 - Town Clerk.pdf](#)
[Police 2021-6.pdf](#)
[July 2021 Town Attorney Report signed.pdf](#)

IX.B. Town Hall Project - Town Clerk North
[Town Hall Project Report 07-08-21.pdf](#)

X. Reports of Town Committees/Council Liaisons (if applicable)

XI. Consent Agenda

XI.A. Council Approval - June 24, 2021 Regular Meeting Minutes
[06-24-2021 - Regular Council Meeting Minutes.pdf](#)

XII. Action Items (Non Public Hearing Related)

XII.A. Amendments to Employee Handbook - Town Manager Davis
[2021.07.08 - Amendments to Employee Handbook.pdf](#)
[Employee Handbook - 07012021 REDLINE DRAFT.pdf](#)
[Employee Handbook - 07012021 CLEAN DRAFT.pdf](#)
[Middleburg Compared to County Benefits.pdf](#)

XII.B. Council Approval - Grant Request - Family Reunion Event - Visit Loudoun Foundation
[2021.07.08 Family Reunion Grant Request.pdf](#)

XII.C. Council Approval - Hunt Country Music Festival Grant Request - Middleburg Concert Series, Inc.
[2021.07.08 Hunt Country Music Festival.pdf](#)

XII.D. Council Approval - Social Media Contract
[2021.07.08 Award of Social Media Contract.pdf](#)

XII.E. Approval of Revisions to Terms of Property Acquisition with Salamander Middleburg MUV, LLC
Suggested Action: Documents will be provided prior to the Council Meeting
[2021.07.08 Amendment to Purchase and Sales Agreement.pdf](#)
[Salamander_ Town -- Deed of Limited Public Access Easement Over Village Green.pdf](#)
[Salamander_ Town -- Stormwater Management Deed of Easement.pdf](#)
[Salamander_ Town -- Deed of Temporary Construction Easement over Village Green.pdf](#)
[Salamander_ Town -- Deed of Public Access Easement \(North Pendleton\).pdf](#)
[Salamander_ Town -- Deed of Boundary Line Adjustment Conveyance and Covenants.pdf](#)
[Salamander_ Town -- Temporary Construction Easement Deed for Entranceway.pdf](#)

XIII. Discussion Item (continued)

XIII.A. Vehicular Access to the Residences at Salamander
[Memo - Vehicular access to the Residences at Salamander.pdf](#)

XIII.B. Oktoberfest - Town Manager Davis

XIV. Information Items

XV. Closed Session

- XV.A.** Lease of Property for Town Parking; Legal Advice of Counsel; Disposition of Public Property; Probable or Actual Litigation
[070821 - Closed Session - Lease of Property; Disposition of Public Property; Litigation; Legal Advice of Counsel.pdf](#)

XVI. Adjournment